



Collection Management (Library training guide)

Keith Webster

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The combination of financial constraints and the explosion of information sources and formats has placed the management of collection development at the cutting-edge of library practice. This book represents a hands-on manual of best practice to help the LIS professional develop the appropriate skills, strategies and policies for successful management of printed and electronic library collections. It brings together the main skills required and allows managers and training officers to ensure that their staff are equipped to deliver the best possible service. The contents include: collection development policies and plans; selection and acquisition; preservation and conservation; evaluation and performance measurement; financial planning; retention, disposal and weeding; collection management in an electronic environment; and skills and training for collection development.

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