Success Tweets for Administrative Professional: 200 Bits of Common Sense Career Advice For Administrative Professionals all in 140 Characters of Less

Bud Bilanich

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This is a success book, done in tweet format. It's a real book that will help you create the successful Administrative Professional career you want and deserve. It gives you 200 pieces of common sense career success advice, all in 140 characters or less. It will tell you how to succeed in your Administrative Professional career, 1 tweet at a time. You'll get the essentials with no fluff. From now on "AP" will be used instead of the words "Administrative Professional." This saves space. Tweets can be 140 characters only. Creating the successful AP career you deserve should be fun and exciting. This book will show you how. Your time is valuable. You don't want to waste it. That's why you get 200 pieces of AP career advice all in 140 characters or less. Building a successful AP career is simple common sense. It's not hard, but you need to do it right. You need to focus on the following eight areas. • Clarify the purpose and direction for your AP career. • Commit to taking personal responsibility for your AP career. • Build unshakeable self confidence. • Create positive personal impact. • Become an outstanding performer. • Become a dynamic communicator. • Build strong, lasting relationships. • Take care of yourself. The tweets that follow are divided into these eight categories. They will show you how to put these eight concepts to work — and create the successful AP career you want and deserve.

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